



well hello,  
**march**

*HARRISON BOARD OF  
EDUCATION*

*REGULAR MEETING*

*MONDAY, FEBRUARY 8, 2021*

*5:30 P.M.*

**BOARD OF EDUCATION  
HARRISON COMMUNITY SCHOOLS  
Monday, March 8, 2021 - 5:30 p.m.  
AGENDA**

*The staff of Harrison Community Schools, in partnership with the community,  
pledges to educate all students by teaching the district curriculum and beyond,  
insuring the development of responsible learners prepared to take  
an active role in a complex society.*

**I. Meeting Openings:**

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call
- d. Adoption of agenda (Possible late additions by administration)

**II. Reports to the Board:**

- a. Approval of Minutes from the February 8<sup>th</sup>, 2021 Meeting.
- b. Financial Reports
  - i. General Fund/Food Service/Capital Projects Fund/Activity checks as listed for February 1<sup>st</sup> through February 28<sup>th</sup>, 2021.
- c. Reports of the Standing Committees:
  - i. Curriculum, Athletics, and Student Activities
  - ii. Policy and Planning, Finance and Personnel/Labor Relations/Legal/Retirement
  - iii. Building and Grounds
- d. Communications:

**III. Public Participation:**

**IV. Informational/Discussion:**

- a. Food Service Excess Fund Balance Spend Down Plan
- b. Update on Virtual Learning

**V. Public Participation:**

**VI. Action Items:**

- a. Recommendation/Approve Food Service Excess Fund Balance Spend Down Plan
- b. Reaffirm Extended Covid 19 Learning Plan
- c. Recommendation/Katelyn Sherrick, Larson Elementary Teacher
- d. Retirement/Deborah Lizyness, Early Childhood Paraprofessional
- e. Retirement/Cynthia Jones, Hillside Paraprofessional

**VII. Other:**

**VIII. Adjournment:**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

**Harrison Board of Education**  
**Board Notes**  
**March 8, 2021 - 5:30 p.m.**

**\*\*If you have any questions regarding bills or any other items on the agenda, please call prior to the meeting so they can be addressed.**

**I. MEETING OPENINGS:**

- a. Call to Order:
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**II. REPORTS TO THE BOARD:**

- a. Approval of Minutes from February 8<sup>th</sup>, 2021 Meeting
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  - iii. Building and Grounds
- d. Communications:

**III. PUBLIC PARTICIPATION:**

**IV. INFORMATION/DISCUSSION:**

- a. **Food Service Excess Fund Balance Spend Down Plan** – Business Manager Jan O'Dell will provide information regarding the required spend down of excess fund balance for food service.
- b. **Update on Virtual Learning** – Superintendent Foote will give us the monthly update on virtual learning. **(Enclosure 1)**

**V. PUBLIC PARTICIPATION:**

**VI. ACTION ITEMS:**

- a. **RECOMMENDATION** – Please approve the Food Service Excess Fund Balance Spend Down Plan.
- b. **RECOMMENDATION** – Please Reaffirm the extended Covid 19 Learning Plan.
- c. **RECOMMENDATION** – Please accept the recommendation from Julie Rosekrans, Larson Elementary Principal, to hire **KATELYN SHERRICK**, Elementary Teacher. **(Enclosure 2)**
- d. **RETIREMENT** – Please accept, with regret, the retirement of **DEBORAH LIZYNESS**, Early Childhood Paraprofessional. **(Enclosure 3)**
- e. **RETIREMENT** – Please accept, with regret, the retirement of **CYNTHIA JONES**, Hillside Paraprofessional. **(Enclosure 4)**

**VII. OTHER:**

**VIII. ADJOURNMENT:**

Have a great weekend! *Rick*

**Minutes of Regular Meeting of the Harrison Board of Education**

**Monday, February 8, 2021**

**Therese Haley, Secretary**

President Chad Hathcock called the regular meeting of the Harrison Board of Education to order at 5:30 p.m. using ZOOM, holding an on-line meeting due to the COVID-19 public health concerns and occupancy limits.

Members present: Chad Hathcock, Kendra Durga, Dan Pechacek, Courtney McCrimmon, Therese Haley, James Neff and Betsy Ulicki.

Members absent: None

Others present: Superintendent Rick Foote and Sarah Rust, Recorder and Janice O'Dell, Business Manager.

Motion by Durga supported by Neff to approve the Organizational meeting minutes of January 11, 2021. Yeas: Hathcock, Durga, Pechacek, McCrimmon, Haley, Neff and Ulicki. Nays: None. Motion carried.

Motion by Ulicki and supported by Haley to approve the Regular meeting minutes of January 11, 2021. Yeas: Hathcock, Durga, Pechacek, McCrimmon, Haley, Neff and Ulicki. Nays: None. Motion carried.

Motion by Neff and supported by Durga to approve General Fund checks as issued for the period January 1, 2021 through January 31, 2021. Yeas: Hathcock, Durga, Pechacek, McCrimmon, Haley, Neff and Ulicki. Nays: None. Motion carried.

Board President Hathcock asked if anyone wished to address the Board. No one wished to do so. Under Information/Discussion, the board handed out a band award to Michael Kirby III for being selected 1<sup>st</sup> Chair for All-State band.

Two foreign exchange students came to introduce themselves to the board and talk a little of how they are enjoying their time here. One from Germany and one from Italy.

Janice O'Dell, Business Manager, presented the 2020/2021 Amended Budget.

Superintendent Foote gave an update on the two policy meetings held in January.

Superintendent Foote gave the monthly update on Virtual Learning per our Extended Return to Learn Plan. The board will vote to reconfirm later in the meeting.

President Hathcock asked if anyone wished to address the Board during the second Public Participation. No one wished to do so.



Motion by Hathcock and supported by Durga to approve **BECKY BROWN**, Special Ed District Parent Advisor for CGRES D. Yeas: Hathcock, Durga, Pechacek, McCrimmon, Haley, Neff and Ulicki. Nays: None. Motion carried.

Motion by Durga and supported by Ulicki to accept the 2020/21 Budget Amendment presented previously in the meeting. Yeas: Hathcock, Durga, Pechacek, McCrimmon, Haley, Neff and Ulicki. Nays: None. Motion carried.

Motion by Durga and supported by Haley to approve Curriculum recommendations as discussed previously during the meeting. Yeas: Hathcock, Durga, Pechacek, McCrimmon, Haley, Neff and Ulicki. Nays: None. Motion carried.

Motion by Durga and supported by Hathcock to approve the Substitute Teacher Rate Increase. Yeas: Hathcock, Durga, Pechacek, McCrimmon, Haley, Neff and Ulicki. Nays: None. Motion carried.

Motion by Hathcock and supported by Neff to accept 2nd reading of the Winter 2021 NEOLA Policies. Yeas: Hathcock, Durga, Pechacek, McCrimmon, Haley, Neff and Ulicki. Nays: None. Motion carried.

Motion by Neff and supported by Ulicki to Reaffirm the extended Covid-19 Learning Plan. Yeas: Hathcock, Durga, Pechacek, McCrimmon, Haley, Neff and Ulicki. Nays: None. Motion carried.

Motion by Neff and supported by Durga to approve the recommendation from Joe Ashcroft, HS Principal/Athletic Director to **JOSH O'DAY**, 7<sup>TH</sup> grade boys' basketball. Yeas: Hathcock, Durga, Pechacek, McCrimmon, Haley, Neff and Ulicki. Nays: None. Motion carried.

Motion by Durga and supported by Hathcock to accept with regret the retirement of **JULI SIAN**, Larson Elementary Teacher. Yeas: Hathcock, Durga, Pechacek, McCrimmon, Haley, Neff and Ulicki. Nays: None. Motion carried.

Motion by Pechacek and supported by Neff to go into closed session to discuss a personnel matter at 7:14 p.m. Yeas: Hathcock, Durga, Pechacek, McCrimmon, Haley, Neff and Ulicki. Nays: None. Motion carried.

Motion by McCrimmon and supported by Durga to go back into open session at 8:09 p.m. Yeas: Hathcock, Durga, Pechacek, McCrimmon, Haley, Neff and Ulicki. Nays: None. Motion carried.

Motion by Durga and supported by Pechacek to adjourn the meeting. Yeas: Hathcock, Durga, Pechacek, McCrimmon, Haley, Neff and Ulicki. Nays: None. Motion Carried.

President Hathcock adjourned the meeting at 8:09 p.m.

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Therese Haley, Secretary

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Sarah Rust, Recorder

DRAFT

# A/P Check Register

Printed: 3/1/2021 8:04 AM  
 Harrison Community Schools  
 Check Date: 2/1/2021 to 2/28/2021

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
999663	HUNTINGTON NATIONAL BANK	1243	02/12/2021	523	500.00	0.00	500.00
999631	WOLGAST CORPORATION	1243	02/12/2021	524	456,635.71	0.00	456,635.71
999623	INTEGRATED DESIGNS, INC.	2443	02/25/2021	525	11,450.00	0.00	11,450.00
390	AMAZON CAPITAL SERVICES	3	02/03/2021	15207	781.54	0.00	781.54
1870	AUTO VALUE	3	02/03/2021	15208	19.98	0.00	19.98
132246	CHARTER COMMUNICATIONS	3	02/03/2021	15209	100.03	0.00	100.03
4830	CLARE COUNTY SHERIFF DEPT.	3	02/03/2021	15210	58.25	0.00	58.25
5000	CLARE GLADWIN RESD	3	02/03/2021	15211	10,765.68	0.00	10,765.68
7845	DTE ENERGY	3	02/03/2021	15212	14,594.89	0.00	14,594.89
1000107	Edpuzzle	3	02/03/2021	15213	1,300.00	0.00	1,300.00
279562	FACTIVATION FOR MULTIPLICATION	3	02/03/2021	15214	1,234.05	0.00	1,234.05
207511	FASTENAL COMPANY	3	02/03/2021	15215	127.49	0.00	127.49
8930	FISHER	3	02/03/2021	15216	16.76	0.00	16.76
10000	GLADWIN COUNTY TREASURER	3	02/03/2021	15217	25.76	0.00	25.76
11060	HARRISON CHAMBER OF COMMERCE	3	02/03/2021	15218	200.00	0.00	200.00
999641	JUDD, TYLER	3	02/03/2021	15219	62.50	0.00	62.50
1000139	Kuhl, Chris	3	02/03/2021	15220	200.00	0.00	200.00
999436	LOOKER, ANDREA	3	02/03/2021	15221	31.79	0.00	31.79
16950	MICHIGAN SCHOOL BUS. OFFICIALS	3	02/03/2021	15222	70.00	0.00	70.00
576762	PCMI	3	02/03/2021	15223	12,302.01	0.00	12,302.01
593399	PRATT, RENEE	3	02/03/2021	15224	500.83	0.00	500.83
1000103	TCI	3	02/03/2021	15225	318.00	0.00	318.00
27300	THRUN LAW FIRM, P.C.	3	02/03/2021	15226	369.00	0.00	369.00
29010	WASTE MANAGEMENT OF MICHIGAN	3	02/03/2021	15227	1,923.60	0.00	1,923.60
1000022	WINN TELECOM	3	02/03/2021	15228	599.95	0.00	599.95
100003	VOID UAAL RETIREMENT	3	02/03/2021	15229	86,096.71	0.00	86,096.71
4830	CLARE COUNTY SHERIFF DEPT.	4	02/03/2021	15230	58.25	0.00	58.25
250000	AFLAC	98	02/03/2021	15231	434.72	0.00	434.72
999064	AMERICAN FIDELITY ASSURANCE CO (Flex 26)	97	02/03/2021	15232	632.73	0.00	632.73
999092	AMERICAN FIDELITY ASSURANCE CO (Product)	97	02/03/2021	15233	1,590.27	0.00	1,590.27
1000046	BERNDT & ASSOCIATES, P.C.	97	02/03/2021	15234	148.74	0.00	148.74
440000	EQUITABLE	97	02/03/2021	15235	1,047.69	0.00	1,047.69
1000068	MICHIGAN GUARANTY AGENCY	97	02/03/2021	15236	122.69	0.00	122.69
999330	TEXAS LIFE INSURANCE COMPANY	97	02/03/2021	15237	206.68	0.00	206.68
999770	TSA CONSULTING GROUP, INC	97	02/03/2021	15238	8,808.53	0.00	8,808.53
624000	UNITED WAY OF CLARE CO	97	02/03/2021	15239	83.00	0.00	83.00
133658	VOID CHEMICAL BANK	99	02/03/2021	15240	53,258.14	0.00	53,258.14
999534	VOID HEALTH EQUITY	3	02/03/2021	15241	2,640.03	0.00	2,640.03
999000	VOID MICHIGAN DEPT OF TREASURY	95	02/03/2021	15242	15,396.56	0.00	15,396.56
100001	VOID MICHIGAN PUBLIC DC	92	02/03/2021	15243	5,767.50	0.00	5,767.50
100000	VOID MICHIGAN PUBLIC SERS	92	02/03/2021	15244	83,974.29	0.00	83,974.29
999064	AMERICAN FIDELITY ASSURANCE CO (Flex 26)	97	02/18/2021	15276	632.73	0.00	632.73
999092	AMERICAN FIDELITY ASSURANCE CO (Product)	97	02/18/2021	15277	1,667.43	0.00	1,667.43
1000046	BERNDT & ASSOCIATES, P.C.	97	02/18/2021	15278	111.94	0.00	111.94
4830	CLARE COUNTY SHERIFF DEPT.	18	02/18/2021	15279	58.25	0.00	58.25
5065	CLARK, SUSAN	18	02/18/2021	15280	499.65	0.00	499.65
440000	EQUITABLE	97	02/18/2021	15281	1,047.69	0.00	1,047.69
9215	FOOTE, KEITH	18	02/18/2021	15282	492.35	0.00	492.35
999681	HAWLEY, LISA	18	02/18/2021	15283	446.00	0.00	446.00
14220	KREIDER, LISA	18	02/18/2021	15284	500.32	0.00	500.32
456797	MERRILLAT/TRACEY	18	02/18/2021	15285	473.00	0.00	473.00
1000068	MICHIGAN GUARANTY AGENCY	97	02/18/2021	15286	352.31	0.00	352.31



# A/P Check Register

Printed: 3/1/2021 8:04 AM

Harrison Community Schools

Check Date: 2/1/2021 to 2/28/2021

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
999770	TSA CONSULTING GROUP, INC	97	02/18/2021	15287	8,808.53	0.00	8,808.53
624000	UNITED WAY OF CLARE CO	97	02/18/2021	15288	83.00	0.00	83.00
133658	VOID CHEMICAL BANK	99	02/18/2021	15289	54,489.22	0.00	54,489.22
999534	VOID HEALTH EQUITY	17	02/18/2021	15290	3,915.03	0.00	3,915.03
100003	VOID UAAL RETIREMENT	18	02/18/2021	15291	86,096.71	0.00	86,096.71
999000	VOID MICHIGAN DEPT OF TREASURY	95	02/18/2021	15292	16,450.15	0.00	16,450.15
100001	VOID MICHIGAN PUBLIC DC	92	02/18/2021	15293	5,683.91	0.00	5,683.91
100000	VOID MICHIGAN PUBLIC SERS	92	02/18/2021	15294	85,424.98	0.00	85,424.98
1000146	Schiller, Courtney	19	02/19/2021	15295	125.00	0.00	125.00
1000147	TURPIN, MICHELLE	19	02/19/2021	15296	125.00	0.00	125.00
390	AMAZON CAPITAL SERVICES	24	02/25/2021	15297	5,247.01	0.00	5,247.01
1870	AUTO VALUE	24	02/25/2021	15298	77.17	0.00	77.17
1000049	Booksource	24	02/25/2021	15299	132.77	0.00	132.77
1000148	CARTER, BRYANNA	24	02/25/2021	15300	28.00	0.00	28.00
124480	CDW GOVERNMENT, INC.	24	02/25/2021	15301	89.00	0.00	89.00
11100	CITY OF HARRISON	24	02/25/2021	15302	2,722.59	0.00	2,722.59
5000	CLARE GLADWIN RESD	24	02/25/2021	15303	48,794.05	0.00	48,794.05
999750	CRYSTAL FLASH	24	02/25/2021	15304	325.98	0.00	325.98
1000151	CZUJA, CHALISA	24	02/25/2021	15305	124.95	0.00	124.95
999873	EVART CHEERLEADING	24	02/25/2021	15306	200.00	0.00	200.00
999262	EXPLORE LEARNING	24	02/25/2021	15307	2,850.00	0.00	2,850.00
207511	FASTENAL COMPANY	24	02/25/2021	15308	551.09	0.00	551.09
456624	FIRST STUDENT INC.	24	02/25/2021	15309	77,129.43	0.00	77,129.43
8930	FISHER	24	02/25/2021	15310	29.85	0.00	29.85
1000142	For the Win Robotics	24	02/25/2021	15311	4,970.00	0.00	4,970.00
338569	HAINES, SHANNON	24	02/25/2021	15312	10.00	0.00	10.00
11400	HARRISON LUMBER DO-IT CENTER	24	02/25/2021	15313	372.92	0.00	372.92
12164	HEINEMANN-LIBRARY	24	02/25/2021	15314	2,256.30	0.00	2,256.30
999615	IXL	24	02/25/2021	15315	795.00	0.00	795.00
1000149	KLOSTERMAN, CHRISTA	24	02/25/2021	15316	125.00	0.00	125.00
1000004	LIPOVSKY, KELLY	24	02/25/2021	15317	192.28	0.00	192.28
1000150	MARR, MALENA	24	02/25/2021	15318	125.00	0.00	125.00
490960	MERIDIAN PUBLIC SCHOOLS	24	02/25/2021	15319	125.00	0.00	125.00
16950	MICHIGAN SCHOOL BUS. OFFICIALS	24	02/25/2021	15320	170.00	0.00	170.00
466932	MICHIGAN SCHOOL COUNSELING ASSOC	24	02/25/2021	15321	65.00	0.00	65.00
521921	OFFICE DEPOT	24	02/25/2021	15322	967.50	0.00	967.50
576762	PCMI	24	02/25/2021	15323	20,317.18	0.00	20,317.18
1000145	PLAY VERSUS INC	24	02/25/2021	15324	512.00	0.00	512.00
999373	SCHOOL TECH SUPPLY	24	02/25/2021	15325	91.99	0.00	91.99
1000125	TRI-CITY AREA OFFICIALS ASSOCIATION	24	02/25/2021	15326	550.00	0.00	550.00
1000087	TSA CONSULTING GROUP, INC	24	02/25/2021	15327	62.04	0.00	62.04
999724	VANGUARD FIRE & SECURITY SYSTEMS	24	02/25/2021	15328	681.30	0.00	681.30
100001	VOID MICHIGAN PUBLIC DC	92	02/05/2021	15329	5,831.02	0.00	5,831.02
100000	VOID MICHIGAN PUBLIC SERS	92	02/05/2021	15330	84,963.49	0.00	84,963.49
<b>Report Totals</b>					<b>\$1,303,422.46</b>	<b>\$0.00</b>	<b>\$1,303,422.46</b>



**List of Checks by Check Number**  
**HARRISON COMMUNITY SCHOOLS**

Check No.	Date Note	Payee Account Name	GL Acct Account	Date Cancelled Purchase	Invoice No.	1099	Amount	Tax Amt.
13263	02/03/2021 Food expenses for regionals	CHAD HEBER ATHLETICS SKI TEAM	992 43117			No	\$400.00	\$0.00
<b>Total for Check # 13263</b>							<b>\$400.00</b>	<b>\$0.00</b>
13264	02/08/2021 EXPEDITE FEE SHOOTING SHIRTS	LIVING THE DREAM DESIGNS ATHLETICS GIRLS BBALL ATHLETICS GIRLS BBALL	992 43152 43152	265 265	1116 1116	Yes Yes	\$50.00 \$720.00	\$0.00 \$0.00
<b>Total for Check # 13264</b>							<b>\$770.00</b>	<b>\$0.00</b>
13265	02/08/2021 CARD FOR DRAWING	LIVING THE DREAM DESIGNS CLASS OF 2021	992 43321	266		Yes	\$20.00	\$0.00
<b>Total for Check # 13265</b>							<b>\$20.00</b>	<b>\$0.00</b>
13266	02/08/2021 CARD FOR DRAWING	SUBWAY CLASS OF 2021	992 43321	267		No	\$20.00	\$0.00
<b>Total for Check # 13266</b>							<b>\$20.00</b>	<b>\$0.00</b>
13267	02/08/2021 CARD FOR DRAWING	UP NORTH COFFEE CLASS OF 2021	992 43321	268		No	\$20.00	\$0.00
<b>Total for Check # 13267</b>							<b>\$20.00</b>	<b>\$0.00</b>
13268	02/22/2021 Jan student of the month lunch track team sign up snacks	KELLY LIPOVSKY MS RF ROOM ATHLETICS HS TRACK	992 43166 43128			No No	\$32.39 \$64.27	\$0.00 \$0.00
<b>Total for Check # 13268</b>							<b>\$96.66</b>	<b>\$0.00</b>
13269	02/24/2021 cookies for junior class	KALYNN EBERHART CLASS OF 2021	992 43321			No	\$18.00	\$0.00
<b>Total for Check # 13269</b>							<b>\$18.00</b>	<b>\$0.00</b>
13270	02/24/2021 Comp. reg March 3, 2021	MERIDIAN HIGH SCHOOL COM ROCKET CHEER	992 43153			No	\$125.00	\$0.00
<b>Total for Check # 13270</b>							<b>\$125.00</b>	<b>\$0.00</b>
13271	02/24/2021 cheer comp volunteers lunches	HARRISON COMMUNITY SCHO ATHLETICS CHEERLEADING	992 43106			No	\$76.50	\$0.00

**List of Checks by Check Number**  
**HARRISON COMMUNITY SCHOOLS**

Check No.	Date Note	Payee Account Name	GL Acct Account	Date Cancelled Purchase	Invoice No.	1099	Amount	Tax Amt.
Total for Check # 13271							\$76.50	\$0.00
13272	02/24/2021	MARSHALL MUSIC	992					
	book for student	HS BAND	43105		8970436	No	\$7.96	\$0.00
Total for Check # 13272							\$7.96	\$0.00
13273	02/24/2021	EVART CHEERLEADING	992					
	Feb 23rd & March 6th 2021	ROCKET CHEER	43153			No	\$200.00	\$0.00
Total for Check # 13273							\$200.00	\$0.00
<b>Total of all Checks Selected:</b>							<b>\$1,754.12</b>	<b>\$0.00</b>

**\*Note: This report does not include the Journal Adjustments**

[Please Read This First](#)

**Extended COVID-19 Learning Plan  
Reconfirmation Meeting  
Required 30 Days After Initial Plan Approval and Every Month Thereafter**

**Agenda:**

- Reconfirm how instruction is going to be delivered during the 20/21 school year
- Public comments from parents and/or guardians on the Extended Learning Plan
- Review weekly 2-way interaction rates

**Reconfirmation Meeting for April****Reconfirm instructional delivery method: Monday, March 8, 2021**

The district will continue Face to Face and Virtual Learning for the Month of April.

**Reconfirm how instruction will be delivered for each grade level:**

Elementary (Grades K - 5):  
Face to Face/Virtual Learning

Middle School (Grades 6 - 8):  
Face to Face/Virtual Learning

High School (Grades 9 - 12):  
Face to Face/Virtual Learning

**Reconfirm whether or not the district is offering higher levels of in-person instruction for English language learners, special education students, or other special populations:**

Harrison Community School confirms that we are offering high levels of in-person instruction to all students including ELL, Special Education, and all special populations.

**Document Public Comments:**

**HARRISON COMMUNITY SCHOOLS**

**February 8, 2021**

**Name of Interviewer: Julie Rosekrans**

**Position to be filled: Elementary Teacher**

**Name of recommended person: Katelyn Sherrick**

**Current Address: Harrison, MI**

**How many applicants for this position? 3**

**Do you expect this applicant will be living in the Harrison area? Yes**

**What degree does this applicant possess? Standard Temporary Teacher Employment Authorization – Currently working on passing Michigan Test for Teacher Certification**

**How many years of experience? 2**

**Brief description of reason this applicant is recommended for employment:**

**Katelyn has been an academic interventionist at Larson Elementary School for the past 2 years. She has participated in professional development and training. Katelyn knows our programs and routines at Larson Elementary School.**

**Julie A. Rosekrans, Principal**

**Larson Elementary School**

**Job Accepted: 02/08/2021 at 2:15 p.m.**



February 10, 2021

Dear Julie,

I am writing to inform you that May 28, 2021 I am going to retire.

Sincerely,

  
Deborah Lizyness

*February 22, 2021*

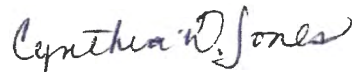
*Cynthia Jones  
715 N. Grant Ave.  
Harrison, MI 48625  
aqcjones@hotmail.com*

*Dear Harrison Community Schools BOE,*

*Please accept this letter as my notification of intent to retire effective May 28, 2021, which will be my last day of working at Harrison Community Schools.*

*I have enjoyed my time as a para professional at Hillside Elementary for the past couple of years. The staff there and throughout HCS are very supportive. I am grateful for all the professional opportunities and support provided to me throughout the years. While I will miss my colleagues and coworkers, I am very much looking forward to a bit more free time.*

*Sincerely,*



*Cynthia (Cid) Jones*