

*Hillside Elementary School*  
**EARLY DISMISSAL PLAN**

Student's Name \_\_\_\_\_

Teacher \_\_\_\_\_ Grade \_\_\_\_\_

- Please have my child stay at school; I will pick him or her up.
- Please send my child home on his/her regular bus; someone will be home to meet them.
- Please have my child call the following number(s).

**First Contact:**

Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

**Second Contact:**

Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

***\*\*Please note:***

***This plan will be followed in the event of early dismissal. Any changes must be made in advance by the parent. A copy of this plan will be kept in the office as well as in the classroom. Students who need to call home will do so from their classroom.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_