

## **17. MARKING PERIOD-REPORT CARDS**

Report cards are distributed at the close of each nine-week marking period. If a student is having difficulty with a subject, we encourage parents to contact the school so that we can enlist their help in doing a better job of educating their child.

## **18. MEDIA CENTER SERVICES**

The high school media center is a valuable center for study and research. All Board of Education rules and regulations regarding student behavior and conduct apply to media center use. This also applies to computer use and Internet access. Students and their parents will be asked to sign an acceptable use policy.

Media center materials may be borrowed for two weeks (such as books and pamphlets). All circulating materials may be renewed for an indefinite amount of time unless someone else requests the materials. Some materials are placed on reserve to restrict the time limit of the circulation so that more students can benefit from the material.

Both current and back issues of periodicals are available on request for use in the media center or classroom. A copy service is available to students and faculty for school related work.

Students will be charged for any materials that are lost or damaged.

The media specialist will make every effort to locate or purchase materials not presently owned by the school if the items concerned are needed by the students or teachers for class work. All materials requested must meet with Harrison Community High School Media Center selection policy and standards.

Students who are scheduled for class in the interactive television room (located in the media center) must follow Harrison Community High School policies.